
GW Graham PAC AGM Meeting Minutes

Date & Time: Monday, June 17, 2024 at 7:00pm

Location: GW Graham Secondary School, Library

Attendees

Natasha Taylor	Lynne Bradley
Lynn Loewen	Martyn Garner
Allana Welch	Dianne Hews
Kristin Kelm	Chuck Lawson

Call to order: 7:04pm

Adoption of agenda: Motioned by Lynn Bradley, seconded by Martyn Garner, all in favour

Adoption of minutes: Motioned by Martyn Garner, seconded by Allana Welch, all in favour

Minutes taken by: Lynn Loewen

Reports

President's Report

- Natasha Taylor & Lynne Bradley attended the grad awards evening, and got to present the financial awards from the PAC (the memorial award for science was presented to Paige Colby, the general awards were presented to Madeline Wogcik, Charlie Ball, and Amy Holford).
- Natasha & Lynne gave positive feedback about the awards evening, felt like it was more about the students than previous years.

Treasurer's Report

- General Account balance: \$6,535.27 (no activity since previous meeting)
 - Currently lists 6 x \$500 financial awards to be given (1 from 2022, 1 from 2023, and 4 from the 2024 graduating class)
 - Financial award of \$500 from 2022 will be removed from amounts owed after June 30, 2024 (students were given two years to claim funds, and the deadline is over as of this date).
 - Gaming Account balance: \$28, 037. 75 (no activity since previous meeting)
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- We received two invoices from the school office today (June 17, 2024) for Gaming reimbursements: 1) \$289.50 to reimburse expenses from the Athletic Awards banquet (to be paid for the by the winnings from the football 50/50 draw), and 2) \$19,706.08 to reimburse approved Gaming expenditures.
- Cheques for the two invoices will be issued after the meeting, and given to the school office.

DPAC Report

- The DPAC had their AGM, and the executive team was voted in.
- Parents are encouraged to register for bussing (if needed) early, to avoid paying extra fees, and so the transportation department can plan for the next school year.

Correspondence Report

- Received two invoices for Gaming funds from the school office
- Received a ballot form for Vancity AGM
- Received photos of PAC financial award winners

Committee Reports

- The PAC financial award committee enjoyed being able to choose four recipients, and presenting the awards at the ceremony.

Student Council Report

- No one from the Student Council attended the meeting, and there was nothing to report.

Principal's Report

- Lots of celebrations and awards events since the last PAC meeting (Grad awards, athletic awards, concerts, festivals, etc.).
- Commencement went very well.
- Dry Grad will take place Wed, June 26th.
- Student timetables for the 2024/25 school year are now available. Current students can access these online at MyEd, and incoming grade 9's from Mt Slesse received their physical copies today.
- There are currently three teacher postings that will close on Wed, June 19th:
 - Robotics teacher (in addition to Ms. Cho and Mr. Patterson, as students have shown increased interest in the subject and more classes are needed)

- Resource teacher
- Career/PHE teacher
- Flex has been redesigned for the 2024/25 school year:
 - Grade 9 students will be spending Flex block learning to make the transition to secondary school easier (eg: learning to use MyEd, etc.).
 - Grades 10-12 students have been given choices of classes to take for Flex block, including academic studies, physical education opportunities, etc.
 - Students will find out in Sept 2024 which Flex class they are in.

New Business

Constitution & Bylaws

- The following changes were proposed by the PAC exec, and published on the school website for review more than 14 days prior to this meeting:
 - Proposed changes to the Constitution (any items with strikethrough font are proposed as being removed, any items in blue font are proposed additions):
 - Section 2, item 5: ~~"To encourage parent involvement in educational activities and to support programs that promote parent involvement in decision making."~~
 - Section 2, item 11: ~~"To advise and participate in the activities of the BC Confederation of Parent Advisory Councils."~~
 - Section 3, "school": add "middle" to list of educational institutions("school" means any elementary, **middle**, or secondary educational institution...)
 - Proposed changes to the Bylaws (any items with strikethrough font are proposed as being removed, any items in blue font are proposed additions):
 - Section 3, item 3: "The executive will include the chair, ~~vice chair~~, secretary, treasurer, ~~DPAC representative~~, and such other executive members as the general membership decides. These may include positions such as **vice chair**, **DPAC representative**, volunteer coordinator, communications coordinator, or events coordinator.
 - Section 3, item 6: ~~Elections will be conducted by the chair of the Nominations Committee.~~ **If unable to attend AGM, members can still put their own names forward to be considered for a position before the vote.**
 - Section 3, item 8: "No person may hold the same executive position for more than two (2) years **in a row**. No person..."

- Insert a new item (Section 3, item 9), and all subsequent item numbers in Section 3 will be increased accordingly: "If the council is unable to fill all three (3) required roles of the executive, they can vote to appoint a member that may be past the limits laid out in #8 above."
 - Section 5, item 1: "One representative to the Chilliwack DPAC may ~~shall~~ be elected annually..."
 - Section 5, item 4: "...the membership may ~~shall~~ elect an eligible member..."
 - Section 7, item d of The Chair will: "ensure an agenda is prepared ~~and made available to members at least three (3) days prior to meeting~~"
 - Section 7, item a of The DPAC Representative will: "attend all meetings of the Chilliwack DPAC and represent, speak, and vote on behalf of the Council, in consultation with the Council."
 - Section 8, section 4: "~~A Nominating Committee will be appointed annually at the general meeting in May of each year, before the annual general meeting. The chair of the nominating committee will strive to present at least one name for each executive position, and conduct the election.~~"
 - Section 9, item 3: "The executive will name at least ~~two~~ three signing officers..."
- Lynne Bradley motioned to accept the proposed changes to the Constitution & Bylaws, all in favour.

Old Business

Staff Appreciation

- Treats have been ordered from SinAmen Bun Co., will be delivered on June 19th.
- Natasha Taylor will also purchase drinks as well as fruit to make platters.
- Setup will take place at 10am on June 19th.
- Natasha advised PAC that SinAmen Bun Co. has increased their prices since the event was originally planned, and fruit has also increased in price. Natasha motioned to increase the budget for Staff Appreciation by \$50 (from \$900 to \$950). All in favour.

Election of Executive

- Natasha Taylor has served four (4) consecutive years on the PAC exec, and will be stepping down from her role as Treasurer. Thank you for all your work in the past four years!

- Treasurer - with Natasha stepping down, Kimberly Gladstone (the current Secretary) has communicated prior to this meeting that she is interested in the position of Treasurer. All in favour. (This will be Kim's 3rd term on exec).
- Chair - Lynn Loewen is the current chair, and has volunteered to be chair for the 2024/25 school year. All in favour. (This will be Lynn's 4th term on exec).
- DPAC Rep - Kristin Kelm is the current DPAC Rep, and has volunteered to be the DPAC Rep for the 2024/25 school year. All in favour. (This will be Kristin's 2nd term on exec).
- Vice Chair - Allana Welch is the current vice chair, but is stepping down so she can take on the role of Secretary. (Vice Chair is now vacant).
- Secretary - Kimberly Gladstone is the current secretary, but has stepped down to take on the position of Treasurer. With the position of secretary vacant, Allana Welch has volunteered. All in favour. (This will be Allana's 2nd term on exec).
- Signing officers: with Natasha Taylor stepping down, she will be removed as a signing officer. Lynn Loewen will remain as a signing officer. As the new Treasurer, Kimberly Gladstone will be added as a signing officer. Lynn will contact the bank (Vancity) to make these changes.

Adjournment

- Meeting adjourned at 8:00pm
- The next meeting will take place on Monday, September 16, 2024, at 7:00pm in the library. Have a great summer!