

G.W. Graham PAC Meeting | MINUTES

Meeting date | time May 17, 2021 | 7:00 PM | Meeting location Zoom

Meeting called to Order 7:00 PM
Meeting Adjourned 7:52 PM
Adoption of Agenda Sue-Lynda, Kyla
All in favor
Adoption of Minutes Charlene, Natasha
All in favor
Minute Taker Natasha Taylor

Attendees

Charlene Touchette Natasha Taylor Kyla Campbell Sue-Lynda Bate Cynthia Watson	Lynn Loewen – guest MSMS Willow Reichelt – Board Chair/ Trustee Liaison Eliza Telford – St. Council Chuck Lawson - Principal
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Date of Next Meeting: AGM June 21st 7:00pm

REPORTS

President's Report

Charlene Touchette

Will cover issues in Old Business section.

Treasurer's Report

Sue-Lynda Bate

Funds in account April 30 Balances:

Gaming: \$11,851.62 General: \$3620.43 Grad: \$5021.99

Expenses submitted to May 13 for this school year total is \$16,346.16 (includes all grant expenses submitted so far, BCCPAC membership, dry grad allocation & scholarship top up)

There are \$11,761 approved grants still outstanding and not yet expensed.

We also paid out the 4 2019-20 scholarships in the 2020-21 year (Oct-Dec 2020). This is reflected in the gaming account bank balance.

Applied for 2021 2022 gaming grant as well.

DPAC Report

Kyla Campbell

Held their AGM. Check DPAC website or FB page for the minutes of last meeting.

<https://www.sd33.bc.ca/district-parent-advisory-council>

Charlene spoke on the Parent Education Conference will be online May 28 and 29. DPAC had a spot for one of us that would like to go for free. Charlene interested, anyone else interested can contact her.

Correspondence Report

Charlene Touchette

None

Committee Report

None

Student's Council Report

Eliza Telford

Had to put Drive-In Movie plans on hold waiting to get approvals. Working on a Spirit Week. Grad committee is working with other high schools – A night of Music. All schools submit playlist.

Principal's Report

Chuck Lawson

See report attached

OLD BUSINESS

PAC Executive Requirements

Charlene Touchette

Charlene did some research and found that our Constitution just lists our positions but to get gaming grant we need 2-3 board members elected by voting, it doesn't matter which positions.

Scholarship Funds

Charlene Touchette

We requested refund from district because we cannot let school district manage our scholarship funds when the money comes from our Gaming account based on the government Gaming Grant rules. Waiting to hear back how we will get refund for what is remaining in the district trust account.

NEW BUSINESS

School District Board Trustees

Willow Reichelt

What is a School board trustee role? They work at setting policy, approving budget, setting plan and hiring Superintendent. They don't deal with specific school issues. If you notice something that a policy can address you can contact us. Most trustees are open to being contacted for questions and will forward to whoever can help with an issue. The purpose is to deal with governance and operations as the big picture and the Superintendent makes sure it gets done on the ground.

Was asked questions about bussing for GW and how the district plans to tackle technology training for staff and teachers moving forward.

General Questions

Open

Cynthia asked about the teacher appreciation funds and did we have an idea. We are looking at staff room enhancements to spend the funds on. Will be getting ideas from Chuck as to items that are needed or would be nice for staff to have (i.e. blenders, cappuccino machine, plates, cutlery, etc)



Principal's PAC Update – May 17, 2021

New Vice-Principal for 2021/2023

- Lynnet Schramm, former G.W. Graham Secondary School counsellor, will be returning to GW Graham Secondary School next year, and Lisa Ego will be returning to Sardis Secondary. I wish Lynnet all the best for her new Vice-Principal role at G.W. Graham and I thanks Lisa Ego for the great work that she did with us over the past three years.

Virtual Commencement Ceremony

- Final plans are being worked out at we prepare for the 2021 Virtual Commencement Ceremony
- Filming Dates: June 9, 10, and 11
- Virtual Commencement Ceremony Release: Friday, June 18

Virtual Awards Ceremony

- Virtual Video Release: Monday, June 14
- Major awards pictures by Vibrant Photography on Tuesday, June 15

2021/2022 School Schedule

- The octet system ends this year with octet 8 starting on Tuesday, May 25th
- 2021/2022 Bell Schedule – See attached

Digital Literacy Staff Committee

- Would like to include the following section in our Code of Conduct:

Digital Citizenship at G.W. Graham Secondary School includes the understanding that you are part of a community. When students engage digitally within this community, they are expected to:

- Conduct themselves safely and respectfully.
 - Understand their impact and how they're impacted.
 - Know they are responsible for what they digitally create or consume
- Please email me any questions or thoughts about our Code of Conduct. I will go over parts of the Code of Conduct at our June PAC Meeting
 - GW Graham Code of Conduct: <https://gwgss.sd33.bc.ca/index.php/code-conduct-handbook>



G.W. GRAHAM SECONDARY SCHOOL

Monday, Wednesday, Friday BELL SCHEDULE

TIME	Mins	PERIOD
8:16	----	Warning Bell
8:20 – 9:45	85	Period 1
9:45 – 9:49	4	Travel Time
9:49 – 11:12	83	Period 2
11:12 – 11:57	45	LUNCH
11:52	----	Warning Bell
11:57 – 1:20	83	Period 3
1:20 – 1:24	4	Travel Time
1:24 – 2:47	83	Period 4

Tuesday & Thursday CAREER ED /FLEX BELL SCHEDULE

TIME	Mins	PERIOD
8:16	----	Warning Bell
8:20 – 10:40	140	Period 1 (Tues) / Period 2 (Thurs)
10:40 – 10:44	4	Travel Time
10:44 – 11:44	60	Career Ed (Tues) / Flex (Thurs)
11:44 – 12:29	45	LUNCH
12:24	----	Warning Bell
12:29 – 2:47	138	Period 3 (Tues) / Period 4 (Thurs)

Note: The 2 extra minutes allocated in the first block of the day are for daily announcements.

DAILY SCHEDULE

Week 1

M Day 1	T CEd Day	W Day 2	Th Flex Day	F Day 1
A	E	E	F	A
B	Career Ed	F	Flex	B
Lunch	Lunch	Lunch	Lunch	Lunch
C	G	G	Lunch	C
D	G	H	H	D

Week 2

M Day 2	T CEd Day	W Day 1	Th Flex Day	F Day 2
E	A	A	B	E
F	Career Ed	B	Flex	F
Lunch	Lunch	Lunch	Lunch	Lunch
G	C	C	Lunch	G
H	C	D	D	H