

G.W. Graham PAC Meeting | MINUTES

Meeting date | time **February 22, 2021 | 7:00 PM** | Meeting location **Zoom**

Meeting called to Order 7:02 PM
Meeting Adjourned 7:43 PM
Adoption of Agenda Cynthia and Allana
All in favor
Adoption of Minutes Charlene and Sue-Lynda
All in favor
Minute Taker Natasha Taylor

Attendees

Charlene Touchette Sue-Lynda Bate Natasha Taylor Allana Welch	Randy TeBokkel Cynthia Watson Chuck Lawson – Principal
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Date of Next Meeting: April 19, 2021 7pm NO MARCH MTG

REPORTS

President's Report

Charlene Touchette

Congrats to Karin Bondar for recent win at School board election.

Treasurer's Report

Sue-Lynda Bate

The only activity in January was the cheque to BCCPAC was cashed. See reports for more details.

DPAC Report

Charlene Touchette for Kyla Campbell

Kyla not present, Charlene read report. Chilliwack Learning Society has all ages reading challenge Mar 1-31. For more info, check: <https://chilliwacklearning.com/>

Check DPAC website or FB page for the minutes of last meeting.
<https://www.sd33.bc.ca/district-parent-advisory-council>

Correspondence Report

Charlene Touchette

None

Committee Report

None

Student's Council Report

Charlene Touchette for Eliza Telford

Eliza not present, Charlene read report. Current initiatives include:

1. Student lead student of the month program to highlight outstanding students through peer nomination. Student nominations are currently being collected and reviewed.
2. Reading and suggesting changes to student code of conduct, specifically seeing that grads are allowed to eat lunch in their cars, and vaping is added to drugs and alcohol sections of the policy.

The upcoming month will include furthering current initiatives and planning spring break spirit week.

- Code of conduct is an annual review and is done by students and staff. Students started their review.

Expansion Update

- Target to open September 2022 – Currently on schedule

February 17 – 19

- Construction fencing goes up – Completed
- Clearing outside garden/trades space – Steve Link and the Trades Sampler students have stated this process
- Sea Containers moved to the parking lot – Completed today

February 22 – March 5

- Site preparation for moving portables
- Gravel trucks and other equipment will be coming and going from the bus loop area to the construction site
- District Maintenance Department will complete the clean-up process for the outside garden/trades space

March 8 – 12

- Portables 5 and 6 will be moved to the west side of portable 7
- PHE classes will access portable 10 for theory lessons
- Dave Shinness' Humanities 9 class will be moved to portable 1 for the start of octet 6

March 13 – 28

- All portables will be moved to the North-West location on the practice field (towards the baseball diamond)
- Sea containers moved back to the new portable area
- Teachers will be contacted over the break if we need to relocate a class or two due to any complications with the moving process. We are optimistic the move will be completed over the break, but it is a very involved process, so we need to plan for any complications

QUESTION: Natasha asked can we share blueprints with public so parents can see? Chuck will check with district and the architect to make sure we can share ok. Want to get on social media and website.

Couse Selection Update

- All presentation to Mt. Slesse and G.W. Graham students are done
- Virtual Open House was well attended and we received positive feedback from parents and staff
- Course Selection forms are now being entered into MyEdBC
- Admin are attending a 2021/2022 staffing meeting this Thursday so most of the pieces will be in place for building our school timetable
- Bell Schedule details are being confirmed for next year

QUESTION: Charlene commented that it was referenced earlier that there might be some adjustment for schedule next year anyway – is that still correct? Chuck reported that it will be a stagnant schedule and won't rotate and moving towards a one campus idea. For example: a student could take a class at Sardis in afternoon if taking morning classes at GW.

Graduation Ceremony Update

- Lots of district planning meetings are taking place regarding graduation and other year-end celebrations
- Confirmation of graduation plans will be announced by May 1st at the latest

District Communication Review – Parent Participation Requested

As part of our communication audit, PR Associates would like to survey 200 parents and staff, with information gleaned from the survey added to the final report and recommendation. Need **two to three** parents and **four** staff members who will be willing to take a 20-minute survey to provide invaluable info on what is working well and areas of growth concerning district communication and strategies. Asked for volunteers from PAC members.

QUESTION: Allana asked if they are asking about current communication? Chuck read the info below to clarify:

As indicated in a previous e-mail, the Communications Audit will evaluate and identify:

- Past and current communications
- Key audiences:
 - what they currently know,
 - what they need and want to know,
 - communication method preferences,
 - strengths and areas of improvement,
 - untapped opportunities for future communications,
 - current goals and objectives for communications.
- How effective is the current messaging being delivered and received?
 - Is the messaging:
 - Clear, timely, and consistent?
 - Encompass a coordinated graphic identity?
 - Reaching key audience and moving them to the desired action/outcome?
- Do the communications support the overall strategic plan?
- How has COVID-19 changed community protocols and procedures?

Digital Literacy Committee Update

- Digital Literacy staff committee has been formed to map out a digital literacy plan for GW.
- Started a survey to staff – goal is to have usage across the board not just dependent on which teachers use the resources.
- Will review consequences of online usage – cyber bullying and counselling and supporting students in education on being safe online.
- Also looking at how GW is connected online. If youth are posting about GW sports and wearing a Grizzlies uniform but their online behavior that isn't nice – how might that blow back on school with negative image. We need to educate how to be good citizens and how their behavior online may impact our school.
- Will be working on it into next year as it's a huge project.
- It will hopefully coincide with code of conduct review at the same time.

NEW BUSINESS

Teacher Appreciation Gesture

Cynthia asked if we as PAC could show appreciation for what teachers are going through this year on behalf of parents. Since we can't look them in the eye and thank them in person this year or give them gifts, it would still be nice to recognize the challenges they face with Covid-19. It was suggested a plaque – in appreciation of all staff for working through this challenging year with the date/year and signed by parents/PAC.

QUESTION: Charlene asked if we could do a video. Cynthia thought something like a plaque is more lasting reminder. Chuck reported that a teacher David Shinnies had his creative writing 11 classes writing pieces about living through a historic time right now and they are capturing stories from students, teachers and parents.

ACTION ITEM: Charlene will look at plaques and pricing and we will discuss in April. All can be thinking of options for next meeting. Sue-Lynda reported there is a little money left this year to address this but not a lot.

Bursaries/Scholarship updated info

Based on issues from last meeting, Natasha has created a scholarship info sheet for the PAC and tracks dates and links to contacts and a process for future volunteers.

We do have the timing set to only 1 year for students to claim the funds. Charlene asked if we want to change that to 2 years as some kids may have challenges this year due to Covid-19 or if they decide to take a gap year.

Motion: to change scholarship redemption timeline to 2 years instead of 1.

Moved by Charlene – All in favor – **Passed**

There is a balance in our district scholarship account of \$847 from previous years. We could just use the funds to decrease our amount this year or we can add another \$500 scholarship.

Motion: to decrease our commitment to scholarship fund by \$847 this year to account for overage.

Moved by Charlene - All in favor – **Passed**

OLD BUSINESS

NONE