

G.W. Graham PAC Meeting | MINUTES

Meeting date | time **April 19th, 2021 | 7:00 PM** | Meeting location **Zoom**

Meeting called to Order 7:02 PM

Meeting Adjourned 8:07 PM

Adoption of Agenda

Amend to include
Constitution 2.1 as new
business Cynthia moved, Kyla Seconded
All in favor

Adoption of Minutes Kyla, Teresa

All in favor

Minute Taker Natasha Taylor

Attendees

Charlene Touchette
Kyla Campbell
Natasha Taylor
Cynthia Watson
Teresa Charest

Eliza Telford
Chuck Lawson

Date of Next Meeting: Monday, May 17th 7pm

REPORTS

President's Report

Charlene Touchette

Submitted Proxy vote to BCCPAC on behalf of Kyla to vote. Submitted Financial Awards to Joanne Britton. Updated use of funds in binder to include latest 2020/2021 Gaming funds and FAQ page.

Treasurer's Report

Charlene on behalf of Sue-Lynda Bate

Do not have report for meeting. Report will be circulated. Sue-Lynda did attend Gaming meeting with DPAC and will be doing up the gaming summary report and applying for next Fall grant.

DPAC Report

Kyla Campbell

Didn't attend last meeting so will go off their last minutes. Check DPAC website or FB page for the minutes of last meeting. <https://www.sd33.bc.ca/district-parent-advisory-council>

Correspondence Report

Charlene Touchette

Bank deposit statement only on last mail check.

Committee Report

Charlene Touchette

Scholarship Committee met – all scholarships were on a USB drive this year so it made it harder to review. Natasha developed spreadsheet with criteria and was helpful to figure out how to choose recipients. Chose 2 students for \$500 scholarship and 2 students for \$500 bursary each.

Student's Council Report

Eliza Telford

Planning Drive-in Movie for Spring as school event and working on staff appreciation event (distributing Freezies to all staff and doing up custom cards to show appreciation for this year. Student recognition on hold this month due to not meeting.

Since spring break, it has been more difficult with staff missing. Team is strong but recognition would be appreciated. Noticing the stress is affecting a few things.

With Covid letters being sent out lately, would like to ensure people know the difference in letters:

- After March break – three main letters:
 - General notification – for whole school. Received from FHA Could be student or staff at school
 - Self-monitor letter – would be specific class or on a bus. Extended period with small group. Would require health check before coming into school so don't come in if not well and don't push yourself. Heightened attention at this level.
 - Self-isolation letter – nurses from FHA will be tracking and anyone who tested positive would be checked. They check seating plan, who they have lunch with, in library, etc. It would be tracking the individual's day. People who get letter must stay home for 2 weeks even if the test is negative.
- Spending time talking to families about health and dealing with anxieties, medical conditions at home, etc.
- We are all looking out for each other and adjusting schedules, etc.

Homebound options:

- Bumped up for Octet 8.
- Food 10 and 11, Math 9 and 10, Science 9 and 10, Life Science 11, PE
- Foods going well, math not much sign up. PE as well. May collapse math if numbers can't support.
- Trying to read the needs of school and make adjustments as we move forward.
- Teaching assignments don't usually change but the team has been flexible during this time.
- Hopefully families are feeling supported.

Cynthia comment: Appreciated homebound options.

Educational Updates:

- Program Trade sampler program – we get \$24,000 grant to get this high level trades program. Grown to two cohorts for next year. Potential that we get grant for both hopefully.
- Career Education Dept – bringing more on board and youth in trades to expand. Have 36 kids in program.
- Hiring two new teachers next year – one counsellor retiring, Mr. Mummery will be replaced temporarily the rest of the year and a PE teacher posting will go up for next year.

Expansion update:

- Link for website will be coming soon to see progress.
- Sept 2022 still on track to finish.
- Great pride from the architects and district on design.

NEW BUSINESS

Budget

Charlene

Since we don't have an actual budget each year, just the teacher request, we need to make sure there is an in-depth report for treasurer, so we have idea of what funds are left.

We have some standing yearly amounts:

- \$6/student for dry grad
- Scholarships – 4x\$500
- Set an Operating Fund amount for cheque ordering, memory stick, and other supplies.
- Contingency Fund – set amount to have a buffer for emergency requests
- BCCPAC reg- \$75
- Silent Auction item for Grad - \$75

ACTION ITEM: Will set a committee to formulate what is required in budget – then bring to vote.

Meetings:

- Currently our constitution says we have meetings no less than 8 times
- Another list in the PAC binder says we don't have meeting in June.
- We need to have meeting in June or change bylaw.

All agreed to have meeting in June to keep within our bylaws.

AGM:

- Currently our constitution says we hold AGM in June.
- Typically, we have had AGM in Sept for the last few years.
- Issue in September is parents grading out who are on the board, so they are gone by Sept. Would make more sense having it in June.
- Cynthia – disagreed – said better to have Sept to bring in new blood.

Majority agreed to have AGM in June to keep within our bylaws.

QUESTION: What is minimum executive needed for PAC?

ACTION ITEM: Charlene will investigate what we need to have for minimum and see what we need

Teacher Appreciation**Charlene**

- We don't have a big budget and with a large staff (117).
- We need to moderate cost.
- We had great discussion on ideas.
- Need a budget and agree on what to do.
- No treasurer report but Charlene thinks we have \$1200 available.
- Spending \$5 per staff might be doable.
- Chuck commented that anything would be appreciated by teachers.

Motion: to spend max \$500 for a teacher appreciation gift this year.

Moved by Kyla –All in favor – **Passed**